

## **University of Lincoln Students' Union Freshers Fayre Terms and Conditions**

These terms and conditions are applicable from July 2008 and supersede any previous terms & conditions.

For the purposes of these terms and conditions "stall" will refer to any advertisement, sponsorship, stand, insert, mail drop, poster or other promotional activity booked through the ULSU.

"Stallholder" will refer to any advertiser, exhibitor, sponsor, business, individual or similar booking any advert.

1. Payment is required with submission of contracts, for all bookings. Cheques should be made payable to ULSU.
2. Prices advertised are subject to VAT at 17.5%
3. Any refunds or transfer of costs from adverts cancelled after contracts have been signed will be at our discretion.
4. Adverts will not constitute a recommendation by ULSU or the University of Lincoln. Advertisers must not state or imply any such recommendation in any other advertising, promotion or similar.
5. ULSU is unable to accept bookings from any stallholder/advertiser whose primary business is the sale of alcohol.
6. ULSU reserves the right to decline a booking from any stallholder/advertiser it deems unethical or against the University or ULSU policies.
7. Stallholders are not permitted to sub-let any stall. This includes distribution of leaflets, publications or similar from other commercial companies that are not the contract holder. An additional full charge will be made for any such sub-letting.
8. Stallholders will remain legally responsible for the content and activity of their stall. Stallholders indemnify ULSU against:
  - (a) Theft, damage or loss of property of the stallholder, however caused.
  - (b) Theft, damage, injury, loss or similar, caused by stallholders.
  - (c) Loss of monies or lack of earnings caused by inclement weather, position of the stall or any other cause.
  - (d) Any penalty imposed due to stallholder's non-compliance with any statutory requirements concerning their trading activities.
  - (e) Public liability insurance in respect of any or all activities carried out by the stallholder in connection with their stall.
9. All stallholders must submit, with contracts, all and any relevant Health & Safety, Public Liability, Food Hygiene, Electrical Testing certification, Risk Assessment or similar documentation.
10. Stallholders may give out small food and drink samples to stall visitors.
11. Stallholders are not permitted to sign contracts with stall visitors, but can obtain contact details to contact interested customers off campus at a later date.

12. Car parking is not provided. Stallholders may drop-off/pick-up items from their vehicles from the rear of the venue from 8am, and collect from 4pm.
13. Stallholders must not obstruct any fire exits or thoroughfares, and must comply with all instructions given by Event Stewards in reference to position of stalls or other Health and Safety issues.
14. ULSU reserves the right to rearrange the positioning of stalls if required.